

What Do I Need To Bring To Register A VINTAGE Vehicle- Checklist

You are allowed 20 calendar days from the date of purchase to register your vehicle. Registrations in excess of 20 calendar days will result in a \$15.00 penalty.

| Purchased from a Dealership | |
|-------------------------------------|--|
| <input type="checkbox"/> | Bill of Sale from licensed dealership; with the complete description of the vehicle including the VIN, year, make and model. It must include the amount paid for the vehicle, the date of sale, the name and signature of both buyer and seller. |
| <input type="checkbox"/> | Applicants will complete an application (form #MVR 40-12-290). |
| <input type="checkbox"/> | Vehicle Inspection may be required. This would require that the vehicle be present at our office for a VIN inspection OR an inspection form must be completed and signed by an Alabama law enforcement officer. |
| <input type="checkbox"/> | A valid (non-expired) Driver's License or State issued ID for each purchaser listed (The names on the driver's license/ID must match the names on the Bill of Sale and must be the owner's current legal name) |
| <input type="checkbox"/> | Proof of Insurance for the vehicle (insurance provider must be licensed to do business in Alabama) Note: Company owned vehicles require an FEIN. |
| <input type="checkbox"/> | Proof of residency in Shelby County |
| Purchased from an Individual | |
| <input type="checkbox"/> | Bill of sale (with seller's signature notarized; and complete description of the vehicle including the VIN, year, make and model. It must include the amount paid for the vehicle, the date of sale, the name and signature of both buyer and seller). For sales tax purposes, if a bill of sale declares "other valuable considerations" each consideration must be itemized on the bill of sale and have a value assigned. |
| <input type="checkbox"/> | Applicants will complete an application (form #MVR 40-12-290). |
| <input type="checkbox"/> | Vehicle Inspection may be required. This would require that the vehicle be present at our office for a VIN inspection OR an inspection form must be completed and signed by an Alabama law enforcement officer. |
| <input type="checkbox"/> | Supporting documents such as a registration in the previous owner's name, a previously issued proof of insurance for the vessel in the previous owner's name or other supporting documents of ownership by the previous owner. |
| <input type="checkbox"/> | A valid (non-expired) Driver's License or State issued ID for each purchaser listed (The names on the driver's license/ID must match the names on the Bill of Sale and must be the owner's current legal name) |
| <input type="checkbox"/> | Proof of Insurance for the vehicle (insurance provider must be licensed to do business in Alabama) Note: Company owned vehicles require an FEIN. |
| <input type="checkbox"/> | Proof of residency in Shelby County |

Note: An alteration of any kind on a title voids the assignment. Liquid paper voids the entire title and a replacement title must be issued. Any alteration on a notarized document voids that document.

Disclaimer: This information provided by the Shelby County License Department is the most current and thorough information available to help expedite your transaction. The license department regards every transaction as unique however we have only addressed the most common types of transactions and provided you the basic information to assist you with the documents needed before your visit to our license offices. Since every situation cannot be foreseen we encourage you to include any additional documentation you may deem pertinent to your transaction. For your convenience, we also encourage you to use the printable checklists that are available within the text.