

**What to Bring if Your Name Has Changed – Checklist**

<b>Due to Marriage if you OWN your vehicle (not financed)</b>	
<input type="checkbox"/>	<b>Updated Alabama Driver's License</b>
<input type="checkbox"/>	Copy of your <b>Marriage Certificate</b>
<input type="checkbox"/>	<b>Current Alabama Title</b>
<input type="checkbox"/>	<b>Proof of Insurance</b> (Insurance provider must be licensed to do business in Alabama)
<b>Due to Marriage if your vehicle is financed</b>	
<input type="checkbox"/>	<b>Updated Alabama Driver's License</b>
<input type="checkbox"/>	Copy of your <b>Marriage Certificate</b>
<input type="checkbox"/>	<b>Current vehicle title</b> (You will need to contact your lienholder and have them send the current title to the office where you will be conducting your transaction. If necessary, we can request the title on your behalf if you supply us with the proper information. If the title is from another state your vehicle will need to be in the parking lot for a VIN inspection.)
<input type="checkbox"/>	<b>A letter from your lienholder on letterhead</b> , signed by an agent giving us permission to change your name and instructing us how the name should be listed. Name should be exactly as on Drivers License.
<input type="checkbox"/>	<b>Proof of Insurance</b> (Insurance provider must be licensed to do business in Alabama)
<b>Due to Divorce if you OWN your vehicle (not financed)</b>	
<input type="checkbox"/>	<b>Updated Alabama Driver's License</b>
<input type="checkbox"/>	Copy of your <b>Divorce Decree</b>
<input type="checkbox"/>	<b>Current Alabama Title</b> If your divorce decree does not specify the VIN, year, make and model of the vehicle you are being awarded you will need the current Alabama title. In addition, if you are removing a previous spouse's name and the VIN, year, make and model are not listed in the decree the back of the title must be properly assigned to you.
<input type="checkbox"/>	<b>Proof of Insurance</b>
<b>Due to Divorce if your vehicle is financed</b>	
<input type="checkbox"/>	<b>Updated Alabama Driver's License</b>
<input type="checkbox"/>	Copy of your <b>Divorce Decree</b>
<input type="checkbox"/>	<b>Current vehicle title</b> (You will need to contact your lienholder and have them send the current title to the office where you will be conducting your transaction. If necessary, we can request the title on your behalf if you supply us with the proper information. If the title is from another state your vehicle will need to be in the parking lot for a VIN inspection.)
<input type="checkbox"/>	<b>A letter from your lienholder on letterhead</b> , signed by an agent giving us permission to change your name and instructing us how the name should be listed. Name should be exactly as on Drivers License.
<input type="checkbox"/>	<b>Proof of Insurance</b> (Insurance provider must be licensed to do business in Alabama)

**Note:** An alteration of any kind on a title voids the assignment. Liquid paper voids the entire title and a replacement title must be issued. Any alteration on a notarized document voids that document.

**Disclaimer:** This information provided by the Shelby County License Department is the most current and thorough information available to help expedite your transaction. The license department regards every transaction as unique however we have only addressed the most common types of transactions and provided you the basic information to assist you with the documents needed before your visit to our license offices. Since every situation cannot be foreseen we encourage you to include any additional documentation you may deem pertinent to your transaction. For your convenience we also encourage you to use the printable checklists that are available within the text.

### What to Bring if Your Name Has Changed – Checklist

<b>Due to a Legal Name Change if you OWN your vehicle (not financed)</b>	
<input type="checkbox"/>	<b>Updated Alabama Driver's License</b>
<input type="checkbox"/>	Copy of your <b>Court Order</b> indicating the legal name change
<input type="checkbox"/>	<b>Current Alabama Title</b>
<input type="checkbox"/>	<b>Proof of Insurance</b> (Insurance provider must be licensed to do business in Alabama)
<b>Due to a Legal Name Change if your vehicle is financed</b>	
<input type="checkbox"/>	<b>Updated Alabama Driver's License</b>
<input type="checkbox"/>	Copy of your <b>Court Order</b> indicating the legal name change.
<input type="checkbox"/>	<b>Current vehicle title</b> (You will need to contact your lienholder and have them send the current title to the office where you will be conducting your transaction. If necessary, we can request the title on your behalf if you supply us with the proper information. If the title is from another state your vehicle will need to be in the parking lot for a VIN inspection.)
<input type="checkbox"/>	<b>A letter from your lienholder on letterhead</b> , signed by an agent giving us permission to change your name and instructing us how the name should be listed.
<input type="checkbox"/>	<b>Proof of Insurance</b> (Insurance provider must be licensed to do business in Alabama)

**Note:** An alteration of any kind on a title voids the assignment. Liquid paper voids the entire title and a replacement title must be issued. Any alteration on a notarized document voids that document.

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