



# SHELBY COUNTY, ALABAMA

## SALES, USE, RENTAL, LODGING & TOBACCO TAX RETURN

Reporting Period \_\_\_\_\_

Taxpayer Account No. \_\_\_\_\_

Business Name & Address: \_\_\_\_\_

MAIL THIS RETURN WITH REMITTANCE TO:

**SHELBY COUNTY BUSINESS REVENUE OFFICE**  
**PO Box 800**  
**Columbiana, Alabama 35051**  
**(205) 670-6520 Fax (205) 669-8781**

**MAKE CHECK PAYABLE TO: SHELBY COUNTY**

<b>Enter Amount</b>	<b>Enter Check #</b>
\$	

Check here if your business is closed.

Type of Tax	(A) Gross Taxable Sales	(B) Total Deductions (Table on Back)	(C) Net Taxable Sales (Column A-Column B)	(D) Tax Rate	(E) Gross Tax Due (Column C x Column D)
SALES (General)				1%	
SALES (Machine Rate/Vending)				.375%	
SALES (Automotive)				.375%	
USE-Sellers /Consumer (General)				1%	
USE-Sellers /Consumer (Auto/ Machine Rate)				.375%	
RENTAL (Automotive)				1.125%	
RENTAL (General)				3%	
LODGING				7%	
TOBACCO (Wholesalers Only) (No. of Unstamped Tobacco Products Sold x 0.04)				.04	

**This return must be postmarked by the 20<sup>th</sup> of the month following the reporting period for which you are filing to be considered a timely return.**

By signing this report I am certifying that this report, including any accompanying schedules or statements, has been examined by me and is to the best of my knowledge and belief, a true and complete report for the period stated.

\_\_\_\_\_  
**Signature** **Title**

\_\_\_\_\_  
**Email**

\_\_\_\_\_  
**Date** **Telephone**

(1) TOTAL TAX DUE (Total of Column E)	
(2) PENALTY 10% (Line 1 x .10)	
(3) INTEREST (Line 1 x 1% per month delinquent)	
(4) DISCOUNT (If submitted prior to filing deadline) Sales/Lodging Tax Discount – 5% on \$100 or less in tax 2% on tax over \$100  <b>NO DISCOUNT</b> ON USE, RENTAL, OR TOBACCO TAX  MAXIMUM DISCOUNT \$400.00	
(5) NET TAX DUE Add lines 1 & 4 If delinquent - add lines 1, 2, & 3	
FOR AUTOMOBILE DEALERS ONLY ____ No. of automotive vehicles withdrawn at \$1.25 ea (add)	
<b>TOTAL AMOUNT DUE &amp; ENCLOSED</b>	

## STANDARD DEDUCTION SUMMARY TABLE

Summary below must be completed to correspond with total deductions on front of tax report

Tax Type	Wholesale Sales	Auto and Machine Trade-Ins	Labor and Service	Deliveries Outside Jurisdiction	Governmental Agencies	Gas or Lube oils	*Other Allowable Deductions	Total Deductions
<b>Total Deductions</b>								

\* Please give an explanation for the other allowable deductions. Attach additional sheet if necessary.

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To download additional forms: [www.shelbyal.com/documentcenter](http://www.shelbyal.com/documentcenter). Choose Financial Services

Online Filing Website: [www.revenue.alabama.gov/salestax](http://www.revenue.alabama.gov/salestax) Help Desk 1-866-576-6531

### INSTRUCTIONS & INFORMATION CONCERNING THE COMPLETION OF THIS RETURN

1. To avoid the assessment of penalty and/or interest, this return must be filed on or before the 20<sup>th</sup> of the month following the period for which the report is submitted. Cancellation postmark will determine timely filing.
2. A remittance for the total amount due made payable to Shelby County, AL must be submitted with this return.
3. This return should be submitted on a monthly basis unless you have requested and been approved for a different filing frequency.
4. Any credit for prior overpayment must be approved in advance by the taxing jurisdiction.

#### Indicate Any Account Changes Below

Business Name: _____	Final Return _____
Physical Address: _____	Phone: _____
Mailing Address: _____	Fax: _____
City: _____	Contact Person: _____
Email address: _____	