



# SHELBY COUNTY BUSINESS REVENUE OFFICE

SALES, USE, RENTAL, TOBACCO, AND LODGING TAX

P.O. Box 800

COLUMBIANA, AL 35051

Patricia A. Ross  
Business Revenue  
Supervisor  
Phone: 205.670.6520  
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## Request to Close Account

**Please complete the following information:**

Taxpayer ID number (Shelby County Account Number): \_\_\_\_\_

Business Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Doing Business As: \_\_\_\_\_

Date of Closing: \_\_\_\_\_

Reason for Closing: \_\_\_\_\_

**If sold provide new owner's contact information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_